



Wasps Parent/Carer's Contract

Child's name (Print) _____

Parent name (Print) _____

1. I consent for my child attending Wasps Out of School Club. (thereafter known as Wasps)
2. I understand that the club has policies and procedures and I agree to abide by them, I am aware that copies are onsite for me to view or I can request copies to keep.
3. I understand that Wasps is a play/care facility and that whilst my child is there Wasps is legally responsible for him/her during the times of my booking.
4. My child will only be collected and signed out by a named person authorised to do so.
5. My child will be provided with snacks and drinks whilst at the club unless otherwise requested, I will prove the setting with any specific dietary requirements for my child.
6. I will inform the club if my child will be absent from a booked session, I am aware that all sessions will be charged regardless of attendance. One off swapping of sessions is not permitted.
7. Once I have passed my requirements to the setting, this is classed as a permanent booking. I am aware that it is my responsibility to advise if changes need to be made, and that 4 weeks written notice is required for any changes to a permanent place, one off cancellations are still chargeable.
8. I will pay promptly for sessions monthly in advance, I am aware that failure to do so will result in a £30 late payment charge and the immediate loss of my child's place within the setting. All prices are subject to change (at any time) due to government led legislative changes.
9. It is my responsibility to keep the club manager informed of any alterations to the information regarding my child, such as medical conditions and special dietary needs.
10. I accept that whilst at Wasps my child may get involved in messy activities and I will provide my child with appropriate clothing to accommodate this.
11. Wasps closes at 6.00pm. If, due to unforeseen circumstances I am going to be late, I will contact the manager and if possible arrange for my child's collection.
12. If my child is not collected by 6.00pm I will pay a charge of £15 per quarter of an hour to cover the costs of the two staff who are legally required to stay. Early drop off or late collection from session will incur additional charge based on session rate at point of drop off/collection.
13. Whilst we try to ensure the safety and security of children's personal items, we cannot be held responsible for anything is lost or stolen and urge children not to bring personal items to club.
14. If my child has an accident, he/she will be treated by a qualified first aider and I will be informed of the situation as soon as possible. Should the situation dictate that my child needs urgent medical treatment and I am unavailable, a member of staff from Wasps may accompany my child to hospital.
15. If I am a parent eligible to receive Tax Credits in relation to childcare, I am aware that Wasps is legally obliged to notify the HMRC if I cease to use the service during the period of my claim.
16. I am aware that I will need to complete a registration form, however should any details change throughout the year, such as mobile phone, email, work contact details, I will inform Wasps.
17. Should I require a holiday place for my child, I understand that I will need to complete my booking request at least 3 working days before commencement of the holiday week, later booking may be accepted, but will incur an additional administration charge of £10 per booking.
18. Should I need clarification on any of the above information, I am aware that I can speak directly to the manager of my Wasps setting or alternatively speak to a member of the Management team at Head Office on 01925 818689 or email on info@waspschildcare.co.uk
19. I am aware that by paying for and accepting childcare with Wasps I automatically agree to the above terms.

I have read and understood the above terms and conditions and I agree to abide by them.

Signature & Date: _____



Wasps Link Clubs & Nurseries are a Community, Social Enterprise Organisation.

Evelyn Street Wasps Link Club operates from Evelyn Street Community Primary School and aims to provide a safe enjoyable and stimulating learning environment whilst giving parents peace of mind, knowing that their child/children are being well cared for. Play is extremely important in children's development, building self-confidence and at the same time leading to social skills important in life.

We aim to encourage the children to build and develop social, intellectual and creative skills. Our activities encourage non-discriminatory attitudes. Equal opportunities will be reflected in the programme, ethos and resources of the club. Wasps are registered with OFSTED and operate within their guidelines.

Evelyn Street Wasps delivers care for the following schools.

Evelyn Street Community Primary School

Services delivered are Breakfast club, After school club and Holiday club. All prices are per child per day.

Breakfast club	7.30am – 9am	£ 5.00
	8.00am – 9am	£ 4.25

Children are dropped off at the club and then escorted to class or school by Wasps staff.

After school	Until 6pm	£ 11.00
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Staff collect children from their school or classes. The children are given a healthy nutritious snack on arrival at the Club. Parents or a named adult are responsible for collecting children from the Club.

Holiday club

Full day	£ 27.00
Five Hour Session	£ 17.00

This operates from 8.00am – 6.00pm during all School Holidays excluding Christmas (2 weeks) and Bank Holidays. Full and part time care is available.

For further holiday information please speak to the Manager

Holiday Clubs operate from, Bruche Wasps, Sankey Wasps & Our Ladys Wasps.

Please speak to the Club Manager to request a Holiday Booking Form

For any further information, please contact :-

HEAD OFFICE – 01925 818689

EMAIL – info@waspschildcare.co.uk