

Evelyn Street Primary School Digital Offer

Home school agreement



Please be aware that the following applies to all blended lessons school/online:

1. The school uses Google Classrooms, an online, secure site, accessed only by approved users with a secure log-on and password. Only school/ Trust and EDAC (our IT support firm) can access any stored data.
2. Lessons will be blended, so will be delivered simultaneously in school and at home. Where appropriate they will be recorded to allow children unable to attend at the given time, access later in the day.
3. As such, the only people accessing a recorded lesson should be the children invited from the class/ classes.
4. Neither the initial lesson nor any recordings should not be further shared by anyone, not re-recorded, and in no way copied. Nobody is permitted to share an image from the screen, allow others to access the video, or share content in any other way. **This is strictly prohibited.** Any breach of this will be met with sanctions.
5. Usually teachers will direct children to keep the video function turned off. If teachers indicate there is a choice then parents/ carers should have decided with children about this in advance. There are advantages and disadvantages to both; we know that all the children have so far enjoyed seeing each other briefly at the start of a lesson. If left on, please be aware that your child's face may appear on the recording and ensure that the computer is used in an appropriate area, for example, not in bedrooms, and where possible against a neutral background, this is parents/carers responsibility.
6. There will be no lessons with one adult and one child, there will be groups / classes only. Please note that if a small group session is arranged and some children do not 'attend', the teacher will cancel immediately.
7. Children and staff must wear suitable clothing, as should anyone else in the household. Although children are not expected to be wearing school uniform if at home.
8. We expect that children are 'present' at the start of the lesson, and remain for the duration, completing tasks as directed by teaching staff.
9. Parents/ carers should supervise their children during shared lessons, and check on them but should **not** participate in the lessons. Should you want to make a comment or ask a question, please contact the school office by telephone or email.
10. The sites used by the school can easily be accessed on a range of devices, including laptops, tablets, 'phones and smart TVs. If you are having difficulty with accessing any of our online offer, please get in touch with school as soon as possible – although, hopefully we've got in touch with you already.
11. From time to time, the teachers will schedule a 'welfare' or PSHE live chat with children at home – these will NOT be recorded and children are encouraged to switch cameras on so that they can see each other. If children miss these sessions, they cannot be returned to later.

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School will offer:

- Each class teacher will share their weekly class/online timetable at the start of the week on Google Classroom.
Work in EYFS will be shared Tapestry, but this is subject to further review.
- Lessons will follow the timetable and follow on from the previous lesson so it is important that children catch up on any missed sessions.
- Work completed in the classroom or uploaded will be checked by the teacher and feedback given as and when appropriate.
- Most lessons will be recorded and stored on Google Classroom so that parents/ carers can access them at other times as this supports: working patterns of parents/ carers and where unavoidable several children using the same or a limited number of devices and limited internet/ broadband strength.
- From September teachers will ensure all children are aware of the plans around outline expectations and check log-in details should they not be in school but fit to learn.
- Where possible, in the event of a local lockdown, teachers will repeat the above, passwords will be printed and sent out again from the office. Teachers will issue an exercise book for children to work in at home. The parents/carers of any child not engaging will receive daily telephone calls to parents/ carers.

Expectations from the children at home:

1. You will follow the school Golden rules: Do as well as you can; Do work well; Do listen; Do as you are asked.
2. Your microphone will remain turned off unless the teachers asks you to speak. This prevents a buildup of noise which makes it difficult for others to hear the teacher, it also prevents pupils from hearing other conversations taking place in your homes.
3. You should 'raise your hand' when you want to share something with the teacher.
4. If you are writing in the comments section, comments/ replies/ questions should be focused on the lesson only.
5. Access may be muted for both you and staff if other children become unsettled or cause a disruption. If the teacher mutes you during a lesson it is expected you stay on mute until informed otherwise.
6. You should not contact each other outside the lessons or privately at any point.
7. You must be 'present' at the start of the lesson, and remain so for the duration, completing tasks as directed by teaching staff. Work completed at home **MUST** be submitted to show the assignment has been completed. This will be checked by the teacher and feedback given as and when appropriate.

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8. You will need to catch up on any missed lessons.

Signed parent/carer:

Date:

Signed child: