



Evelyn Street Primary Academy & Nursery

Evelyn Street

Warrington

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Headteacher: Mrs L Smith

Part of Warrington Primary Academy Trust | Together We Forge Our Tomorrows

APPENDIX 5

DATE

Dear Parent/carer of NAME OF CHILD

Following our attendance monitoring for the period **, I am pleased to inform you that NAME OF CHILD attendance has increased to 100%.

This is a positive increase and we are pleased with the progress made.

Government guidelines are as follows:

Above 99% - excellent

95-98% - acceptable (Evelyn Street School Target 97%)

Below 95% - unacceptable

Yours sincerely

Mrs L. Smith

Executive Headteacher

