



## Evelyn Street Primary School

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Executive Principal:  
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Policy Title	Breakfast Club 15
School/WBC (Adopted date)	School
This policy complies with Warrington LA guidance	Yes
Linked Polices:	Curriculum policies and Safe Guarding policies
Written By	School
Staff Approval Date	January 16
FGB Ratification Date	March 16
Signed by Chair of Governors	Mr N. Spencer
Review Date	January 19

# Breakfast Club Policy 2015

## Mission Statement

“ To enjoy, to believe, to be amazed”

## Rationale

A Breakfast Club will provide a healthy start to the day, it will ensure that children get the right nutritional balanced diet which will maximise and enhance their capacity to learn. The Club will offer a range of enriching experiences that are unavailable within the classroom and will seek to stimulate, enhance, engage, excite and create enjoyment that enables children to learn from practical first hand experiences.

## Purposes

- to provide children will a nutritious start to the day
- to ensure that children have a rich and varied menu of activities
- to have experiences that are not available within the classroom
- to develop pupils social and emotional intelligence and to encourage self esteem and independence
- to ensure that pupils have a prompt start to the day
- to minimise attendance issues
- to provide wrap-around care to fulfil the school's extended services role
- to ensure equality of access to all pupils in spite of age, race, disability and religion
- to encourage and develop a high standard of work within and out of the classroom.

## Broad Guidelines

1. We follow the Warrington LEA Guidance for the management and setting up of a Breakfast Club.
2. All staff who manage the club have been trained on food hygiene and hold relevant certifications.
3. Appropriate risk assessments for Breakfast Club activities have been carried out to safeguard pupils.
4. All appropriate recruitment safeguarding measures and induction procedures have been undertaken.
5. Children are registered as soon as they enter the Breakfast Club.
6. All appropriate documentation for each child has been completed, parental consent form and Home/School Agreement.
7. The Club has developed its behaviour management strategies that are in line with the school's Behaviour Policy.

8. Parents are aware that if pupils infringe the behaviour code of practice identified in the Home/School Agreement that they could face the possibility of being asked to leave the Club.
9. The Senior Supervisor will monitor the effectiveness of the club, breakfast delivery and menu of activities.
10. The Senior Supervisor will liaise with class teachers and administrative staff to communicate relevant resource issues and pupil management issues.
11. The Senior Supervisor will ensure that appropriate food resources are available each day to run the Club.
12. The Breakfast Club staff will ensure that the school facilities will be left in a tidy and clean fashion after usage and that all equipment is appropriately stored.

**BREAKFAST CLUB**  
**ADMISSIONS CRITERIA**

Order of priority for admissions:

1. Children in public care;
2. Children who have a special educational need;
3. Children who have attendance issues;
4. Children who have a sibling (this includes full/half/step brothers/sisters who are living at the same address as part of the family unit) already attending the school and expected to continue in the school the following year;
5. Children who attend other Warrington Borough Schools

**HOME SCHOOL CHILD AGREEMENT BREAKFAST CLUB**

**School will:**

- Encourage to eat a nutritious breakfast
- Encourage children to take care of their surroundings and others around them
- Provide a safe environment
- Provide positive experiences to enable a good start to the school day
- Communicate with parents on a regular basis when issues arise

Signature ..... Date.....

**Families will:**

- Make sure that children arrive at school at 8.00 am
- Make sure a child attends regularly and provide a note of explanation if the child is absent
- Make sure that your child's clothes have their name on
- Make sure that children attend school with appropriate outdoor wear for outside activities
- Ensure that known allergies to all food substances are declared to staff
- Ensure that all medical requirements are declared to staff
- Ensure appropriate payment for each session is made

Signature ..... Date.....

**Children will:**

- Always listen to and follow instructions
- Keep hands and feet to your self
- Walk around school quietly keeping to the left
- Be quiet and respect everyone
- Take care of others and all property

Signature ..... Date.....

**Together we will:**

- Tackle any special needs
- Encourage children to keep the school rules
- Support children's positive learning experiences to help them to achieve their best